



Elementary HANDBOOK
Calvary Chapel Christian School

Preparing Students to Impact the World

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PHILOSOPHY AND PURPOSE

“Calvary Chapel Christian School is operated as an exempt school under the provision of NRS 394.211 and as such is exempt from the provisions of the Private Elementary and Secondary Education Authorization Act.”

Calvary Chapel Christian School (CCCS), founded in 1994, is a ministry of Calvary Chapel Las Vegas. CCCS is dedicated to leading students into a pattern of life and receptiveness of thought conducive to spiritual life. The staff, the school board and the administration of CCCS are interested in the development of the whole child.

Our Mission

Calvary Chapel Christian School exists to **Build** a strong foundation upon God’s Word, **Reach** the heart with God’s love, and **Impact** the world for God’s glory.

Our Purpose

Our goal is that each student will experience the full, regenerating power of Jesus Christ and the Word of God through the work of the Holy Spirit in their lives. At the same time, we expect each student to strive for the highest development of each of his or her God-given gifts and talents.

Functioning as an extension of the Christian home, CCCS supports parents who seek to obey biblical instruction, which gives them ultimate responsibility for the education of their children (Deuteronomy 6:7-8). Because the Christian approach to learning differs significantly from the secular viewpoint, CCCS offers a curriculum rooted in a God-centered view of life. This view holds that God’s Word is the standard for all truth. The curriculum, taught by a qualified Christian faculty, allows parents to provide their children with academic instruction consistent with the Christ-centered teaching received at home and at church.

Our Philosophy of Education

The basis of our philosophy is the belief in God the Father, Jesus Christ our Savior, the Holy Spirit and God’s Word – the Bible. We believe in the authority, authenticity and reliability of the Bible as the complete and final revelation of God concerning all matters of faith, truth and practice. All our goals and objectives are based on the Bible.

These goals and objectives include:

1. All that we do is to the glory of God (I Corinthians 10:31)
2. Our primary goal is to assure the salvation of all of our students (Matthew 23:19,20)
3. To promote the maturity of our students in doctrine and practice (Ephesians 6:4 & Colossians 1:28, 29)
4. To train our students in Christian service and ministry (II Timothy 2:2)
5. To teach our students a sound mastery of basic learning skills, self-discipline, and good work habits (II Timothy 2:15)

We believe that the knowledge of the Bible and of Jesus Christ is essential to the development and growth of the individual in the spiritual, mental, social areas.

All staff and faculty have a personal commitment to Jesus Christ. They will allow the Lord to minister through them by the power of the Holy Spirit.

The school is an extension of the family and also an extension of the church. In this capacity, we will promote the relationship of family, church, school and members of the body of Christ.

We believe that our priorities and those we teach should be in the following order:

1. Commitment to Christ
2. Commitment to family
3. Commitment to school and community

EXPECTED STUDENT OUTCOMES

Spiritual Development

A student at Calvary Chapel Christian School:

- Commits to a personal relationship with Christ
- Upholds the Word of God
- Yields to the leading of the Holy Spirit
- Pursues spiritual development
- Displays the fruit of the Spirit (Love)
- Integrates faith and life with biblical and moral integrity (Honor)
- Leads as a servant to the Lord (Obey)

Academic Thinking

A student at Calvary Chapel Christian School:

- Organizes thoughts, ideas, and information to communicate through verbal, written, and oral expression
- Interprets history, analyses data, and solves problems
- Utilizes critical thinking skills, evaluates progress, and creates solutions
- Prepares for post-secondary or vocational training

Skill Development

A student at Calvary Chapel Christian School:

- Discovers their spiritual gift and develops their God given abilities
- Practices healthy relational skills on and off the field, court, or stage
- Stewards strengths and manages weaknesses
- Leverages skills, gifts, finances, time, and resources for the glory of God
- Utilizes skills necessary to question, establish and implement goals, and make wise decisions

World View

A student at Calvary Chapel Christian School:

- Defends creation yet understands evolution (Origin)
- Defines their purpose and lives it (Purpose)
- Embraces his/her destiny (Destiny)
- Discerns truth (Truth)
- Practices biblical values and morality (Axiology)

STATEMENT OF FAITH

WE BELIEVE that there is one living and true GOD, eternally existing in three persons; the Father, the Son, and the Holy Spirit, equal in power and glory; that this triune God created all, upholds all, and governs all.

WE BELIEVE that the SCRIPTURES of the Old and New Testaments are the Word of God, fully inspired without error in the original manuscripts, and the infallible rule of faith and practice.

WE BELIEVE IN GOD THE FATHER, an infinite, personal Spirit perfect in holiness, wisdom, power and love; that He concerns Himself mercifully in the affairs of men; that He hears and answers prayer; and that He saves from sin and death all who come to Him through Jesus Christ.

WE BELIEVE IN JESUS CHRIST, God's only begotten Son, conceived by the Holy Spirit. We believe in His virgin birth, sinless life, miracles and teachings; His substitutionary atoning death, bodily resurrection, ascension into heaven; perpetual intercession for His people and personal, visible return to earth.

WE BELIEVE IN THE HOLY SPIRIT, Who came forth from the Father and Son to convict the world of sin, righteousness, and judgment, and to regenerate, sanctify and empower for ministry all who believe in Christ. We believe the Holy Spirit indwells every believer in Jesus Christ and that He is an abiding Helper, Teacher, and Guide. We believe in the present ministry of the Holy Spirit and in the exercise of all the biblical gifts of the Spirit.

WE BELIEVE that all PEOPLE are sinners by nature and choice and, therefore, are under condemnation; that God regenerates by the Holy Spirit, those who repent of their sins and confess JESUS CHRIST as LORD; that JESUS CHRIST baptizes the seeking believer with the Holy Spirit and power for service, often subsequent to regeneration.

WE BELIEVE that the LORD JESUS CHRIST committed two ORDINANCES to the Church: 1) Baptism, and 2) The Lord's Supper. We believe in baptism by immersion and communion which is open to all believers.

WE BELIEVE also in the LAYING ON OF HANDS for the baptism of the Holy Spirit, for ordination of pastors, elders, and deacons, and for receiving gifts of the Spirit.

WE BELIEVE in the personal, visible RETURN OF CHRIST to earth and the establishment of His kingdom, the resurrection of the body, and the final judgment.

PLEDGES OF LOYALTY

Pledge to the American Flag

"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands; one nation under God, indivisible, with liberty and justice for all."

Pledge to the Christian Flag

"I pledge allegiance to the Christian flag and to the Savior for whose kingdom it stands. One Savior, crucified, risen and coming again, with life and liberty for all who believe."

Pledge to the Bible

"I pledge allegiance to the Bible, God's Holy word. I will make it a lamp unto my feet and a light unto my path. I will hide its words in my heart that I might not sin against God."

GENERAL POLICIES AND GUIDELINES

The major policies and guidelines governing student life at Calvary Chapel Christian School include, but are not limited to, the substance and content of this handbook. The final decision in all matters pertaining to the school rests with the administration, Senior Pastor and CCSV Board of Directors.

ATTENDANCE POLICY

The right and privilege of attending Calvary Chapel Christian School carries with it the responsibility of both parents and students to recognize the direct relationship between academic success and school attendance. Regular attendance is vital to success.

Attendance provides a student with the classroom experience, as well as with a curriculum designed to be sequential and progressive. When a student fails to attend daily classes, he cannot stay current, missing valuable information necessary to pass the course. Failure by the student to attend all class sessions is a serious problem.

For documentation purposes, a student returning to school from an absence must have a note signed by a parent, an email from the parent's email address or a phone call from the parent explaining the reason for the student's absences and the date(s) of the absence. Failure to comply with this may result in truancy.

Calvary Chapel Christian School students are permitted, by law, ten (10) absences, per **semester**.

An absence will be recorded when a student is not in class by 8:15. Students will be checked as present when they receive a tardy slip from the elementary front desk. After 11:00 a student will be considered absent for the day unless they have a doctor note.

Absences

1. Absences for the following reasons may not be included in the absence total with an Absence Approval Form (found on school website). The form must be received and approved, within 5 school days of returning to school. Please note that submission of this form does not guarantee approval.
 - a) School sponsored events
 - b) Bereavement - up to three days
 - c) Required court appearances - prior approval necessary
 - d) A Required Parent Conference (RPC) is pending
 - e) Suspension
 - f) Long term documented illness with administrative approval. Doctor's notes must be submitted immediately upon return of the student.
 - g) Extenuating circumstances may be considered by school administration. School administration reserves the right to review absences on a case-by-case basis.

Planned Absence

The school must be notified at least one week prior to any planned absences (trips, family vacations, etc.) to allow the student to obtain makeup work from the teachers. Students must submit a Planned Absence Form, approved by the principal, at least one week prior to their absence(s). This form is available on the school website. If the absence is due to a vacation or trip it will still be considered an unexcused absence.

Tardy Policy

Tardiness affects not only the tardy student, but also disrupts the entire class and therefore is considered very serious. It is the parents' and the student's responsibility to be in school and in class on time. All students are expected to be in class and seated at the time the bell rings at the start of class. Classroom doors open at 8:00 and it is best for students to arrive as close to 8:00 as possible. Excessive tardiness will be subject to disciplinary review. Consequences for tardiness can include detention, Required Parent Conferences, and even suspension.

Truancy

Truancy is an absence without the knowledge and consent of parents and/or school staff and will result in automatic suspension and zeroes (0%) for any test or homework completed that day. Any truancy will require a Required Parent Conference (RPC).

Truancy occurs when any of the following exist:

- 1) A student is absent from class without the previous consent or knowledge of the parent or school administration.
- 2) The office has not received notification from the parent explaining the student's absence.
- 3) A student leaves the school building during school hours without administrative and parental consent.

Before / After School Care

CCCS offers before & after school care (Lion's Den) for students on property outside of scheduled school hours. Morning Lion's Den is open at 7:00am. Afternoon Lion's Den begins at 3:15pm and is open as late as 5:30pm. Accounts will be charged \$1.00 for every minute after 5:30pm that a student is still signed into Lion's Den. Students on property before 8:00am and after 3:15pm will be sent to Lion's Den and the fee will be charged to their tuition account.

Early Dismissal / Pick Up Procedures

All parents who arrive before 3:00pm to pick up their children must first report to the school office. Parents must officially sign their student out from the school office before a student may be dismissed from class. Once signed out, the student may not be on campus. No one is ever permitted to enter the classroom without first checking into the school office.

CAMPUS SECURITY

Closed Campus

CCCS is a closed campus. This signifies that during school hours, anyone not attending CCCS must have permission to be on the campus and CCCS students must have permission to leave the campus.

***All students must check out at the front desk during school hours when leaving campus.**

Classroom Visitors

To avoid disrupting the normal classroom schedule, parents wishing to visit their child's classroom must make prior arrangements with the school administration. Only newly or potentially enrolling students will be permitted to shadow another student for a day. All visitors and volunteers must sign in at the school office and must abide by the same rules as CCCS students. Loitering on the school grounds by those who are not in attendance at CCCS is not permitted.

Visitors

All visitors must enter through the main church building doors, report to the receptionist as soon as they arrive and wear a "visitors badge" while on campus. Please do not go to the classrooms without obtaining and displaying this sticker. **This badge must be visible at all times.** You will be asked to provide a photo ID that will be scanned into our Lobby Guard Security System. All adults on campus without a badge will be asked to return to the church front desk to get a badge. Parents may purchase a Lobby Guard key fob (\$5.00) from the church front desk that will allow for a quicker entry and badge process.

Former students, not in good standing, need administrative permission and adult supervision to attend school functions (during or after school). Non CCCS students are not allowed to be on school property during school hours unless with adult supervision. Loitering on the school grounds by those who are not in attendance at CCCS is not permitted. Vacationing family or friends are not allowed to visit during school hours, however, special permission may be granted by administration ONLY for chapel.

Parent Conferences

Parents are always welcomed to ask for extra conferences to discuss their child's progress. However, we do ask that parents email or call the school office or teacher to schedule a conference before coming in. Our teaching staff takes great time in preparing for each school day in order to best serve your child and the rest of their class. If you feel you have a concern that requires immediate attention, please schedule your meeting with the front desk receptionist so that you can be added to the teacher's meeting schedule ASAP. Teachers are normally in the classroom until 3:30 pm on school days and are willing to work with parents in scheduling conferences at mutually convenient times.

TECHNOLOGY AT CALVARY CHAPEL CHRISTIAN SCHOOL

Allowed Devices

The student's assigned Chromebook or Tablet is the only personal device that may be utilized on campus at any time. Chromebooks that are not issued by CCCS are not permitted. Students must leave personal devices in their backpack if the student brings a device to school.

Please see the CCCS Technology Contract for all information, policies, rules, and discipline concerning school distributed technology.

Students are allowed to utilize computers on property which are appropriately designated for student use. Students are required to engage with all technology in a responsible manner that is conducive to a positive, wholesome learning environment.

ACADEMICS

Make-Up Assignments from Absences

Daily class work, homework, and long-range projects are due on the date assigned by the teacher. Long-range projects are due on the official due date regardless of an absence. Students will have one day for every day absent to make up their work. For example, if a student misses a day, they will have one day to complete all assignments. **Teachers will not delay tests or allow extra time because of an absence before a test, unless additional tested material is given or advance arrangements are made.** Consideration will be given for students obviously too ill to prepare for school. It is the student's responsibility to determine what work has been missed and to complete the assignments.

Late Work Policy

Completing assignments in a timely manner is a responsibility that students need to master.

If assignments are not turned in on the date and time the teacher requires, the work will be considered late and the student will receive a reduced grade.

One day late - assignments reduced by 25%

Two days late- assignments reduces by 50%

More than two days late- Student receives a zero.

If students are unable to print an assignment they may submit the assignment to their teacher through email **prior** to the due date.

Academic Probation

Students whose GPA falls below 2.0 in any quarter, who fail one or more classes, or who are in academic jeopardy will be placed on Academic Probation.

CHAPEL & ASSEMBLIES

Chapel is an extension of the students Christian training, but not the extent of it. Weekly chapels are scheduled to encourage spiritual development in our students. During chapel, all students are expected to respect the worship of God and their peers who choose to display reverential behavior.

Those students who choose to be disrespectful during this time risk possible removal from chapel.

Electronic devices, food, and drink are not allowed in the Chapel.

Assemblies are held periodically for pep rallies, special speakers, etc.

Missions Week

Missions Week is part of the CCCS curriculum. All K-12th grade students are expected to participate in our Missions Week program.

STANDARDS OF CONDUCT

Spiritual Life and Conduct

Each student should understand that attending CCCS is a privilege granted to those who will demonstrate a spirit of harmony with the philosophy and goals of the school. By applying for admission to CCCS, a student indicates his desire to become a sincere, cooperative member of the student body.

The school desires that students demonstrate, by their conduct, an acceptance of Christ and an attitude of submission to His Lordship. It is hoped that all students will be led by the Holy Spirit to live above the letter of the rules and standards. To produce an environment that will encourage these goals, CCCS expects every student to demonstrate, by attitude and behavior, a life committed to following Christ.

“Don’t let anyone look down on you because you are young, but set an example for the believers in speech, in life, in love, in faith and in purity.” (1 Timothy 4: 12)

Disciplinary Policy Statement

The discipline policy of the school is intended to establish a classroom environment conducive to learning. Discipline is training that develops self-control and character, as well as the attitude of submission to authority.

The school’s discipline policies include instruction, correction, consequences, and reward. All of these elements are biblical principles, which create a balance between consequences and reward. *“For whom the Lord loves He reproves” (Proverbs 3:12)*

Code of Conduct

1. I will strive to discover my God-given talents, to develop those abilities fully, and to devote those talents to a lifetime of learning, serving, and honoring God.
2. I will not use or be associated with the use of tobacco, drugs, alcohol or vaping.
3. I will honor God by maintaining a lifestyle of sexual purity.
4. I will refrain from the use of profanity, vulgarity, or any other type of writing, print material, innuendo, or conversation that is inappropriate for a Christian. This includes personal conduct during daily computer usage on any social network site such as Facebook or Instagram, etc.
5. I will not lie, cheat, or steal, nor will I tolerate such activity.
6. I will show respect for authority and submit myself to the teachers and administration of Calvary Chapel Christian School, realizing that attendance at CCCS is a privilege, not a right.

7. My dress and my appearance will not only comply with the dress code of CCCS, but it will also reflect Christian modesty and values.
8. My relationship with other students will be based on the principles of Christ's love. I will show care and concern for others in my speech and my actions.
9. I will support the Statement of Faith as it is applied to instruction throughout the curriculum.
10. I will uphold this code of conduct at school, at school activities, and outside of school.

Behavior

All students are expected to behave in a godly manner. We understand, though, that children will make mistakes and need guidance. Most behaviors are handled in the classroom by the teacher. On occasion a student may make a decision that requires them to be removed from the learning environment. If a student is sent to the office they will be given an "Disciplinary Office Referral". This form will have information for the parent about the event and the consequences assigned at school. Parents must sign and return the form to the office. After a student receives 3 disciplinary office referral forms there will be a possible required parent, teacher and principal meeting. At this meeting we will determine the best way to help the student make better choices moving forward. If the student's behavior does not improve it may result in a suspension from school. Suspension will be determined on a case by case basis.

Disciplinary Office Referrals will be given, but are not limited to, the following offenses:

1. Direct disobedience
2. Being unkind to others
3. Cheating (will result in a zero on the assignment)
4. Lying
5. Stealing
6. Displays of anger

Automatic Suspension and Required Parent Conference

1. Fighting or physical harassment
2. Sexual misconduct or harassment
3. Smoking or possession of tobacco
4. Any illegal activity
5. Threats to student/students or school
6. Bringing a weapon to school

Record of suspensions remain throughout the year. Administration reserves the discretion to evaluate and implement consequences based on individual cases. If a major offense occurs the student's parents or guardian will be contacted immediately and the student will receive additional disciplinary measures.

Disciplinary Action

Detention, probation or suspension may be used as part of the discipline procedure. Students may be expelled (withdrawn from enrollment in the school) for continued violations of school standards or if a single offense is particularly serious. If a student is involved in any leadership group, this includes any extracurricular programs at school and receives an office referral of any kind, their advisor or coach will be notified and the student could be removed from these activities. The Principal and Superintendent handle expulsion with the counsel of the School Advisory Board and the Senior Pastor.

Disciplinary Probation Policy

It is our desire that every student remain at Calvary Chapel Christian School, however, we will not tolerate students who continually disrupt the school's academic or spiritual program. A student can therefore be placed on probationary status for disciplinary reasons. Disciplinary probation will extend from the time probation is awarded through the end of the school year. In some cases when a student is put on probation in their last semester, probation can be carried through the entire upcoming school year. A conference will be held with the parents, the student, and the administration to give notification and explanation for the probation.

Reasons for Probation

Behavior

- 1) a rebellious spirit which shows no improvement after much effort by the teachers and staff
- 2) a continued negative attitude having a bad influence upon other students
- 3) continued deliberate disobedience
- 4) committing a serious breach of conduct in school or outside school that has an adverse effect upon the testimony of CCCS and fails to comply with the CCCS code of conduct
- 5) failure of the parents to comply with the disciplinary procedures of the school

HEALTH AND SAFETY

Medication & Illness

All prescription medication must be kept in the front office. Parents must fill out a Medication Administration Log in order for students to receive medication at school. All medications must be submitted to the office and may not be kept in the classroom or on the student. The office must be notified of all existing medical concerns so that all staff and teachers can be made aware if necessary.

No student is at any time to give another student medication.

Medical Emergency Procedures

It is the responsibility of the parent/guardian to see that emergency contact information is on file. In case of serious illness or injury this information may be used before consultation with the family if deemed necessary.

Illness During School Hours

Students who appear to be ill or are falling asleep during class will be sent to the school office. Parents must make arrangements to pick up ill students within **one hour** of notice.

In the event that a child reaches a temperature of 100 degrees or higher, the family will be contacted by telephone, and the parents will be requested to come to the school and pick up the child. They must make arrangements for the child to be off property within one hour of notification. Students may not return to school until they have been free from fever or vomiting for 24 hours.

Parents/guardians will be notified immediately when it is determined that a child is sick or injured. A responsible adult must promptly pick up the sick or injured student.

Communicable Diseases

If a child has been absent from school due to a communicable disease, they must have written permission from their physician before being readmitted to school.

DRESS CODE STANDARDS

While on campus during school hours, students must be in proper dress code. Students out of dress code will be excluded from class until they are within code. Parents will be called to bring appropriate attire to school. After school hours, any student dressed in immodest or inappropriate attire will be required to leave campus. The administration will enforce the dress code; however, it is NOT the sole responsibility of the school. ***Parents are expected to cooperate with the school in monitoring their student's daily attire to assure compliance with the dress code.***

General Dress Code:

- Students may only wear Calvary branded jackets, sweaters or hoodies. A collared uniform shirt must still be worn underneath, with the exception of a class spirit shirt on Fridays
- Pants must be hemmed to a length that clears the ground and no cut-off or frayed pants or shorts

- Tops must be long enough to cover the abdomen when hands are raised above the head
- No cargo pants or sweatpants are allowed
- Shorts are permitted as long as they are to knee length or no more than 3 inches above the knee
- Leggings and yoga pants are not permitted
- Uniform clothing and class t-shirts may not be altered in an unconventional manner. For example, shirt and pant seams may not be opened or hems frayed or collars or sleeves cut. The original style of clothing must be maintained
- Shoes are required at all times. No flip-flops, slippers, crocs, sandals or high-heeled shoes. Shoes must have a full back or strap and toes must be covered
- Unnaturally colored hair, whether temporary or permanent, is not permitted. Blue, green, purple, orange, pink, and bright red hair dye is not permitted. Any colored hair must be of natural color
- Piercings are allowed on the ears only. No facial or body piercings are permitted. No visible tattoos
- Hats, beanies, head scarves and bandanas may not be worn in the school building during school hours

Non-uniform clothing may not be worn during school hours. The singular exception to this policy is a heavy winter coat during cold weather. Non-uniform hats, sweaters, sweatshirts, and lightweight jackets are not to be worn to school.

Students who fail to comply with these guidelines will receive disciplinary actions.

Free Dress Code:

- Shorts must be knee length or no more than 3 inches above the knee
- Jeans must be free of rips and holes
- Tops must be long enough to cover the abdomen when hands are raised above the head
- No tank tops, halter tops or spaghetti straps
- No underwear is to be shown
- No fishnet stockings or thigh highs
- No leggings or yoga pants unless the shirt is long enough to cover to the mid-thigh
- Shoes are required at all times. No flip-flops, slippers, or high-heeled shoes. Sandals and other shoes must have a full back or strap
- Distracting clothing items or accessories are not allowed
- No see-through clothing

Students who fail to comply with the free dress policies will receive disciplinary actions.

Free Dress

Students awarded with a "free dress" pass must abide by the school dress code policy. The pass must be given to the teacher at the beginning of the school day.

Jean Day

Every Friday is \$2 Jean Day. If a student chooses to wear jeans on Friday, \$2.00 must be handed in during the beginning of the school day. Students who do not have \$2.00 but come dressed in jeans, may be subject to a dress code violation. It is not mandatory to wear jeans on Friday. .

Class Color T- Shirt Day (Spirit Shirts)

Every Friday is also class t-shirt day. Students can wear their class color t-shirt.

Physical Education (PE) Requirements

Athletic shoes (either high top or low top) must be worn. High-heeled sneakers are not permitted for PE. It is highly recommended that all students bring a water bottle on PE days.

No clothing may be worn that is not a part of the school uniform. Any issue of attire not specifically addressed above is expected to conform to our school's standard of modesty and safety. The final decision on any question concerning the appropriateness of a student's attire or accessories rests with the administration.

Driving/ Parking Lot Guidelines

DRIVE CAREFULLY – Watch for students between cars. Please follow the parking lot procedures for safety and the one-way flow of traffic. No parking is permitted in the emergency/drop off zone.

1. All accidents occurring on school property must be reported to the school office on the day of the accident. An accident report must be filled out.
2. The speed limit is five (5) miles per hour on school property.
3. Vehicles should be locked at all times.

Field Trips

Throughout the school year students will be participating in various field trips and activities away from the school premises. Although an Annual Field Trip Release form is a required part of the student enrollment packet, a letter will be sent from the teacher or the school office to notify parents in advance of all field trips. If a notice does not arrive home, parents should call the school office to verify the field trip. All parents driving other students on field trips will be required to submit a Volunteer Driver Application for approval.

Teachers have the right to cancel the field trip or return students to school if any disciplinary issues arise. Parents are responsible for their assigned students for the duration of the field trip regardless of situations that may arise with their own child.

Use of Office Telephone

The use of the office phone should only be used before school, during lunch or after school. Students who become ill during school hours are allowed to use the telephone in the office to inform their parents and are to remain in the office until their parents pick them up. Parents may call the school office and leave a message, which will be delivered to the student.

Resolving Conflicts

Parents should willingly uphold the standards and guidelines upon which our educational philosophy is based. If there is any conflict or complaint involving school matters, parents are requested to first contact the person concerned, not commenting on it to the child, other teachers or parents until a proper investigation is made. Conflicts should be settled in the following manner according to the Matthew 18:15 principle, "If your brother sins against you go and tell him his fault between you and him alone":

- 1) Speak directly to the person in question. This will solve the majority of problems, as well as prevent gossip, misunderstandings or hard feelings.
- 2) If this does not resolve the conflict, request a meeting with the person in question and the school principal or administrator.
- 3) If no resolution is reached, request that the issue be presented to the School Advisory Board.

Vandalism and Property Damage

Any damage to the school or church property must be reported immediately to the school office. Students are liable for property they damage and will be charged for the cost to repair or replace such items including lost or damaged books. The deliberate damage to, or defacing of property, makes the student liable for suspension or expulsion.

Unwritten Regulations

All regulations considered and adopted by the administration of CCCS and announced to the students for the smooth running of the school have the same force as those published in this handbook.

VALUABLES & PERSONAL ELECTRONIC DEVICES

Cell Phone & Electronic Devices

Calvary Chapel Christian School is a Cell Phone Free Campus

All cell phones, tablets and non-school-related electronics must be turned off by 8:15 a.m. and must remain off until 3:00 p.m. If a cell phone or other electronic devices are used or visible during school hours they will be confiscated and turned into the office. These devices may not be used in any of the classrooms at any time. Headphones or earbuds may not be used during any class unless instructed by the teacher.

Smartwatches are not permitted during school hours.

Lost or Stolen Items

Students are responsible to secure all personal belongings in a secure location. Lost or stolen items are not the responsibility of Calvary Chapel Christian School. The school is not responsible for items that a student leaves unsecured. All lost and found items are brought to the elementary office.

CONCLUSION

The faculty, staff and administration of Calvary Chapel Christian School encourage the parents of CCCS to become actively involved in their child's education and to lend every possible encouragement and support to them.

It is Calvary Chapel Christian School's desire to make each student's Christian education and maturing process as rewarding as possible. May we seek God's guidance and wisdom as we work together to accomplish this goal.



CALVARY CHAPEL

CHRISTIAN SCHOOL

HANDBOOK AGREEMENT AND ACKNOWLEDGEMENT SIGNATURE PAGE

School Year 2020-2021

Student's Full Name

Grade

I have read and understand the Calvary Chapel Christian School Elementary Handbook. I will do my best to uphold these standards, policies and procedures.

Parent Name (please print)

Parent Signature

Student Signature